

**Government of West Bengal**  
**Department of Panchayats & Rural Development**  
**Joint Administrative Building (6<sup>th</sup> to 9<sup>th</sup> Floors), HC-7, Sector-III**  
**Bidhannagar, Kolkata-700106**

**No.66(19)/SS/2015**

**Dated : 27.01.2015**

From : D.K. Pal, OSD & EO  
Special Secretary to the  
Government of West Bengal

To : The District Magistrate, *í í í í í í í í ..í í . &*  
Executive Officer of *í í í í í í í í ..* Zilla Parishad (All) /  
Siliguri Mahakuma Parishad

**Sub: Jela Panchayat Sammelan in each district by the first week of February 2015**

**Ref : This Department's No.59(19)/SS/2015 dated 19.01.2015**

Madam / Sir,

In continuation of this Department's letter under reference regarding Jela Panchayat Sammelan to be held in the first week of February 2015, I am further directed to clarify as follows :

1. For the purpose of review of financial performance of the Gram Panchayats and the Panchayat Samitis by the district for the Financial Years 2011-12, 2012-13, 2013-14 and 2014-15 (till December 2014), scheme-wise details need not be asked for from them; only the total sum of money received, utilized etc. under all the schemes, OSR and other taken together may be taken in the given formats but the information must be authentic, based on official records. For this purpose, one row is to be filled in the given format for each GP or PS, as the case may be pertaining to each of the four years.
2. In the Jela Panchayat Sammelan, it may kindly be ensured that only the designated officials attend the Sammelan and no proxy or non-member spouse or companion of the selected officials is allowed to attend.
3. For the purpose of the Jela Panchayat Sammelan, an amount of Rs.300/- per person may be utilized from out of training fund already given or to be given to the districts, provided particulars of the participants in the Sammelan (as are kept on record for participants in training programmes) are forwarded to this Department in due course.
4. It is reiterated that the consolidated reports pertaining to the financial performance of all the Gram Panchayats and the Panchayat Samitis in the given formats for the Financial Years 2011-12, 2012-13, 2013-14 and 2014-15 (till December 2014) may kindly be sent in soft copies (both PDF & NON-PDF versions) to this Department well before the Jela Panchayat Sammelan via: [dkpsrd@gmail.com](mailto:dkpsrd@gmail.com); [toindranil1971@gmail.com](mailto:toindranil1971@gmail.com); [softpro2k@gmail.com](mailto:softpro2k@gmail.com); and [debdtut.saha@yahoo.com](mailto:debdtut.saha@yahoo.com).

(D.K. Pal)